### 1. SECTION 2 - COUNCIL FUNCTIONS

In some instances, a decision can only be taken at a meeting of the Full Council. In other cases, the responsibility for undertaking the function may be delegated by the Council to a Committee or an Officer - where this is the case, it is identified in this part of the Constitution.

Function	Reservation or Delegation of Function
All those functions for which the Council is responsible relating to town and country planning and development control  All those functions for which the Council is	Development Control Committee  Strategic Director  Development Control Committee
responsible relating to the protection and treatment of hedgerows and the preservation of trees	Strategic Director
All those functions for which the Council is responsible relating to public rights of way	Development Control Committee Strategic Director
All those functions for which the Council is responsible relating to licensing and registration and the grant of consents and refusals	Licensing and Regulatory Committee  Strategic Director  Head of Law and Democracy
All those functions for which the Council is responsible governing health and safety at work (other than in the Authority's capacity as an employer)	Strategic Director
All those functions relating to elections	Council Chief Executive Returning Officer Electoral Registration Officer
Functions relating to the name and status of	Council

Part 3 | Section 2 - Council Functions

Function	Reservation or Delegation of Function
areas and individuals	
Power to make, amend, revoke, re-enact or	Council
enforce byelaws or orders	
Power to promote or oppose local or personal bills	Council
Power to make and amend procedure rules	Council
Power to make contract standing orders	Council
Power to appoint staff, and to determine the	Council
terms and conditions on which they hold office (including procedures for their dismissal)	Chief Executive
Duty to make arrangements for the proper administration of financial affairs	Council
Power to appoint Officers for particular	Council
purposes (appointment of Proper Officers)	Monitoring Officer
Duty to designate an Officer as the Head of the Authority's Paid Service	Council
Duty to designate an Officer as the Monitoring Officer and to provide staff	Council
Duty to approve the Authority's statement of	Policy Finance and Development Committee
accounts, income and expenditure and balance sheet, or record of payments and receipts	Chief Finance Officer
Power to make a closing order on a takeaway	Licensing and Regulatory Committee
food shop	Head of Law and Democracy
Functions under local Acts	Council

Part 3 | Section 2 - Council Functions

The conduct of best value reviews under Local Government Act 1999  Policy Finance and Development Committee Chief Executive Chief Finance Officer  The discharge of any function relating to the control of pollution or the management of air quality  The service of an abatement notice for a statutory nuisance  Licensing and Regulatory Committee Strategic Director  Licensing and Regulatory Committee Strategic Director  Council  Licensing and Regulatory Committee Strategic Director  Licensing and Regulatory Committee Strategic Director  Licensing and Regulatory Committee Strategic Director  Licensing and Regulatory Committee Strategic Director Head of Law and Democracy  Licensing and Regulatory Committee Strategic Director Head of Law and Democracy  Licensing and Regulatory Committee Strategic Director Head of Law and Democracy  Policy Finance and Development Committee Strategic Director  Dobtaining information under Section 330 Town and Country Planning Act 1990 as to interests in land  Obtaining of particulars of persons interested in land under Section 16 Local Government (Miscellaneous Provisions) Act 1976  The appointment or revocation of appointment of any individual to any office/body other than the Council  Chief Executive	Function	Reservation or Delegation of Function
Chief Executive Chief Finance Officer  The discharge of any function relating to the control of pollution or the management of air quality  The service of an abatement notice for a statutory nuisance  The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply  Inspections for statutory nuisance  Licensing and Regulatory Committee Strategic Director  Council  Licensing and Regulatory Committee Strategic Director  Council  Licensing and Regulatory Committee Strategic Director  Licensing and Regulatory Committee Strategic Director Head of Law and Democracy  Investigation of any complaint as to the existence of a statutory nuisance  Licensing and Regulatory Committee Strategic Director Head of Law and Democracy  Policy Finance and Development Committee Strategic Director  Policy Finance and Development Committee Strategic Director  Policy Finance and Development Committee Service Delivery Committee Heads of Service  The appointment or revocation of appointment of any individual to any office/body other than  Chief Executive		Heads of Service
Chef Executive Chief Finance Officer  The discharge of any function relating to the control of pollution or the management of air quality  The service of an abatement notice for a statutory nuisance  The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply  Inspections for statutory nuisance  Licensing and Regulatory Committee  Strategic Director  Council  Licensing and Regulatory Committee  Strategic Director  Licensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Investigation of any complaint as to the existence of a statutory nuisance  Licensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Dotaining information under Section 330 Town and Country Planning Act 1990 as to interests in land  Obtaining of particulars of persons interested in land under Section 16 Local Government (Miscellaneous Provisions) Act 1976  The appointment or revocation of appointment of any individual to any office/body other than  Council  Chief Executive	The conduct of best value reviews under Local	Policy Finance and Development Committee
The discharge of any function relating to the control of pollution or the management of air quality  The service of an abatement notice for a statutory nuisance  The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply  Inspections for statutory nuisance  Licensing and Regulatory Committee  Strategic Director  Council  Licensing and Regulatory Committee  Strategic Director  Licensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Investigation of any complaint as to the existence of a statutory nuisance  Licensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Licensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Policy Finance and Development Committee  Strategic Director  Dotaining information under Section 330 Town and Country Planning Act 1990 as to interests in land  Obtaining of particulars of persons interested in land under Section 16 Local Government (Miscellaneous Provisions) Act 1976  The appointment or revocation of appointment of any individual to any office/body other than  Council  Chief Executive	Government Act 1999	Chief Executive
control of pollution or the management of air quality  The service of an abatement notice for a statutory nuisance  The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply  Inspections for statutory nuisance  Licensing and Regulatory Committee  Strategic Director  Council  Licensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Investigation of any complaint as to the existence of a statutory nuisance  Licensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Dobtaining information under Section 330 Town and Country Planning Act 1990 as to interests in land  Obtaining of particulars of persons interested in land under Section 16 Local Government (Miscellaneous Provisions) Act 1976  The appointment or revocation of appointment of any individual to any office/body other than  Cinerior  Council  Strategic Director  Policy Finance and Development Committee  Service Delivery Committee  Heads of Service  Council  Chief Executive		Chief Finance Officer
quality  The service of an abatement notice for a statutory nuisance  The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply  Inspections for statutory nuisance  Licensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Investigation of any complaint as to the existence of a statutory nuisance  Uicensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Investigation of any complaint as to the existence of a statutory nuisance  Uicensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Policy Finance and Development Committee  Strategic Director  Policy Finance and Development Committee  Strategic Director  Policy Finance and Development Committee  Service Delivery Committee  Service Delivery Committee  Heads of Service  The appointment or revocation of appointment of any individual to any office/body other than  Chief Executive	The discharge of any function relating to the	Licensing and Regulatory Committee
Strategic Director  The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply  Inspections for statutory nuisance  Licensing and Regulatory Committee Strategic Director Head of Law and Democracy  Investigation of any complaint as to the existence of a statutory nuisance  Ucensing and Regulatory Committee Strategic Director Head of Law and Democracy  Diversity Director Head of Law and Democracy  Policy Finance and Development Committee Strategic Director  Policy Finance and Development Committee Strategic Director  Policy Finance and Development Committee Strategic Director  Committee Strategic Director  Committee Strategic Director  Committee Strategic Director		Strategic Director
The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply  Inspections for statutory nuisance  Licensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Investigation of any complaint as to the existence of a statutory nuisance  Chaining information under Section 330 Town and Country Planning Act 1990 as to interests in land  Chief Executive  Council  Council  Council  Council  Council  Council	The service of an abatement notice for a	Licensing and Regulatory Committee
the Noise and Statutory Nuisance Act 1993 should apply  Inspections for statutory nuisance  Licensing and Regulatory Committee Strategic Director Head of Law and Democracy  Investigation of any complaint as to the existence of a statutory nuisance  Chizensing and Regulatory Committee Strategic Director Head of Law and Democracy  Policy Finance and Development Committee Strategic Director  Policy Finance and Development Committee Strategic Director  Strategic Director  Policy Finance and Development Committee Strategic Director  Chizensing and Regulatory Committee Strategic Director Head of Law and Democracy  Policy Finance and Development Committee Service Delivery Committee Heads of Service  The appointment or revocation of appointment of any individual to any office/body other than  Chizensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Policy Finance and Development Committee Service Delivery Committee  Heads of Service  Council Chief Executive	statutory nuisance	Strategic Director
Inspections for statutory nuisance  Licensing and Regulatory Committee Strategic Director Head of Law and Democracy  Investigation of any complaint as to the existence of a statutory nuisance  Obtaining information under Section 330 Town and Country Planning Act 1990 as to interests in land  Obtaining of particulars of persons interested in land under Section 16 Local Government (Miscellaneous Provisions) Act 1976  The appointment or revocation of appointment of any individual to any office/body other than  Licensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Policy Finance and Development Committee  Strategic Director  Policy Finance and Development Committee  Service Delivery Committee  Heads of Service  Council Chief Executive	The passing of a resolution that Schedule 2 to	Council
Inspections for statutory nuisance  Licensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Licensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Licensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Policy Finance and Development Committee  Strategic Director  Policy Finance and Development Committee  Strategic Director  Policy Finance and Development Committee  Strategic Director  Strategic Director  Committee  Strategic Director  Committee  Service Delivery Committee  Heads of Service  The appointment or revocation of appointment of any individual to any office/body other than  Chief Executive	the Noise and Statutory Nuisance Act 1993	
Investigation of any complaint as to the existence of a statutory nuisance  Obtaining information under Section 330 Town and Country Planning Act 1990 as to interests in land  Obtaining of particulars of persons interested in land under Section 16 Local Government (Miscellaneous Provisions) Act 1976  The appointment or revocation of appointment of any individual to any office/body other than  Strategic Director Head of Law and Democracy  Policy Finance and Development Committee  Strategic Director  Policy Finance and Development Committee  Service Delivery Committee  Heads of Service  Council  Chief Executive	should apply	
Investigation of any complaint as to the existence of a statutory nuisance  Obtaining information under Section 330 Town and Country Planning Act 1990 as to interests in land  Obtaining of particulars of persons interested in land under Section 16 Local Government (Miscellaneous Provisions) Act 1976  The appointment or revocation of appointment of any individual to any office/body other than  Licensing and Regulatory Committee  Strategic Director Head of Law and Democracy  Policy Finance and Development Committee  Service Delivery Committee  Heads of Service  Council  Chief Executive	Inspections for statutory nuisance	Licensing and Regulatory Committee
existence of a statutory nuisance  Strategic Director Head of Law and Democracy  Policy Finance and Development Committee  Strategic Director  Policy Finance and Development Committee  Service Delivery Committee  Heads of Service  The appointment or revocation of appointment of any individual to any office/body other than  Chief Executive		Strategic Director Head of Law and Democracy
Obtaining information under Section 330 Town and Country Planning Act 1990 as to interests in land  Obtaining of particulars of persons interested in land under Section 16 Local Government (Miscellaneous Provisions) Act 1976  The appointment or revocation of appointment of any individual to any office/body other than  Policy Finance and Development Committee  Strategic Director  Policy Finance and Development Committee  Service Delivery Committee  Heads of Service  Council  Chief Executive	Investigation of any complaint as to the	Licensing and Regulatory Committee
and Country Planning Act 1990 as to interests in land  Obtaining of particulars of persons interested in land under Section 16 Local Government (Miscellaneous Provisions) Act 1976  The appointment or revocation of appointment of any individual to any office/body other than  Strategic Director  Policy Finance and Development Committee  Service Delivery Committee  Heads of Service  Council  Chief Executive	existence of a statutory nuisance	Strategic Director Head of Law and Democracy
Obtaining of particulars of persons interested in land under Section 16 Local Government (Miscellaneous Provisions) Act 1976  The appointment or revocation of appointment of any individual to any office/body other than  Strategic Director  Policy Finance and Development Committee  Service Delivery Committee  Heads of Service  Council  Chief Executive	Obtaining information under Section 330 Town	Policy Finance and Development Committee
land under Section 16 Local Government (Miscellaneous Provisions) Act 1976  The appointment or revocation of appointment of any individual to any office/body other than  Service Delivery Committee  Heads of Service  Council  Chief Executive	, -	Strategic Director
land under Section 16 Local Government (Miscellaneous Provisions) Act 1976  The appointment or revocation of appointment of any individual to any office/body other than  Service Delivery Committee  Heads of Service  Council  Chief Executive	Obtaining of particulars of porsons interested in	Policy Finance and Dovolonment Committee
(Miscellaneous Provisions) Act 1976  Heads of Service  The appointment or revocation of appointment of any individual to any office/body other than  Chief Executive		, ·
The appointment or revocation of appointment of any individual to any office/body other than  Heads of Service  Council  Chief Executive		Service Delivery Committee
of any individual to any office/body other than  Chief Executive		Heads of Service
Chief Executive	The appointment or revocation of appointment	Council
the Council		Chief Executive
	the Council	

Part 3 | Section 2 - Council Functions

Function	Reservation or Delegation of Function
The making of agreements with other local	Council
authorities and external agencies for the placing	Chief Executive
of staff and joint working arrangements	
All those functions for which the Council is	Council
responsible relating to Community Governance	Chief Executive
Reviews as set out in Chapter 3 of the Local	
Government and Public Involvement in Health	
Act 2007	

Part 3 | Section 2 - Council Functions